

RABEA GIRLS' PUBLIC SCHOOL



**SYLLABUS
2022-23**

CLASS 4

**GALI QASIM JAN, BALLIMARAN
DELHI -110006**

ENGLISH

PRESCRIBED BOOKS:

Communicate in English (Book 4) Ratna Sagar
Essentials of English Grammar and Composition (Book 4)—Sultan Chand
Recommended Books: Oxford Pocket Dictionary

MONTH	SYLLABUS DETAILS
APRIL	REVISION OF PREVIOUS IMPORTANT CONCEPTS) NCIE •The English Exam GRAMMAR • The Sentence • Kinds of Sentences
MAY	NCIE •Mina's Letter •The Veggy Lion (Poem) WRITING SKILL •Letter Writing (Informal) READING SKILL •Comprehension Passage Practice
JULY	NCIE •Make Room for Elephants(Poem) GRAMMAR •Negative Sentences •Interrogative Sentences •Subject and Predicate •A, An, The WRITING SKILL •Paragraph Writing READING SKILL •Comprehension Passage Practice

Guru Nanak's Birthday	8 November 2022	Tuesday
Christmas Day	25 December 2022	Sunday
Republic Day	26 January 2023	Thursday
Maha Shivratri	18 February 2023	Saturday
Holi	08 March 2023	Wednesday
Ram Navmi	30 March 2023	Thursday

VACATIONS

VACATION	FROM	TO	SCHOOL REOPENS ON
Summer vacation	16 May	30 June (I-V)	1 July
Autumn Break	04 October	09 October	10 October
Winter Break	31 December	13 January	16 January

LIST OF HOLIDAYS

PARTICULARS	DATE	DAY
Mahavir Jayanti and Ambedkar Jayanti	14 April 2022	Thursday
Good Friday	15 April 2022	Friday
Jumatul Vida	29 April 2022	Friday
Idu'l Fitr	3 May 2022	Tuesday
Buddha Purnima	16 May 2022	Monday
Idu'l Zuha	10 July 2022	Sunday
Muharram	9 August 2022	Tuesday
Raksha Bandhan	11 August 2022	Thursday
Independence Day	15 August 2022	Monday
Janamashtmi	19 August 2022	Friday
Mahatma Gandhi's Birthday	2 October 2022	Sunday
Dussehra	5 October 2022	Wednesday
Id Miladun Nabi	9 October 2022	Sunday
Diwali	24 October 2022	Monday
Chhatt Pooja	30 October 2022	Sunday
Bhai Dooj	26 October 2022	Wednesday

AUGUST	<p>NCIE</p> <ul style="list-style-type: none"> •The Way to School •Yuuki and the Tsunami <p>GRAMMAR</p> <ul style="list-style-type: none"> •Nouns •Common and Proper Nouns •Collective Nouns •Countable and Uncountable Nouns <p>WRITING SKILL</p> <ul style="list-style-type: none"> •Experiential Writing <p>READING SKILL</p> <ul style="list-style-type: none"> •Comprehension Passage Practice
SEPTEMBER	<p>NCIE</p> <ul style="list-style-type: none"> •The Tree Spirit •Silent Snake (Poem) <p>GRAMMAR</p> <ul style="list-style-type: none"> •Nouns: Number •Nouns: Gender •Nouns: Possession <p>WRITING SKILL</p> <ul style="list-style-type: none"> •Conversation <p>READING SKILL</p> <ul style="list-style-type: none"> •Comprehension Passage Practice
OCTOBER	<p>NCIE</p> <ul style="list-style-type: none"> •Girls Can't Play Cricket <p>GRAMMAR</p> <ul style="list-style-type: none"> •Adjectives •Degrees of Comparisons <p>WRITING SKILL</p> <ul style="list-style-type: none"> •Picture Description <p>READING SKILL</p> <ul style="list-style-type: none"> •Comprehension Passage Practice

NOVEMBER	NCIE •The Demon and The Dancer •The Magpie's Lesson GRAMMAR •Prepositions •Conjunctions WRITING SKILL •Paragraph Writing READING SKILL •Comprehension Passage Practice
DECEMBER	An Adventure •Story Boat (Poem) GRAMMAR •Verbs •Simple Present Tense •Simple Past Tense WRITING SKILL •Letter Writing (Formal) READING SKILL •Comprehension Passage Practice
JANUARY	NCIE •Granny's Little Laptop (Poem) GRAMMAR •Pronouns •Present Continuous Tense WRITING SKILL •Paragraph Writing READING SKILL •Comprehension Passage Practice
FEBRUARY	NCIE •The Lake of the Moon •Laughing Song (Poem) GRAMMAR •Adverbs •Interjections WRITING SKILL •Creative Writing READING SKILL •Comprehension Passage Practice
MARCH	FINAL ASSESSMENT

FEBRUARY 2023			
25 FEB	SAT	CLASS TEACHERS	GRADUATION DAY
13-18 FEB	MON-SAT	CLASS COORDINATORS	NOTEBOOK INSPECTION (CLASS I-V)
MARCH 2023			
23 FEB-15 MARCH	THUR-WED	EXAM DEPT.	ANNUAL EXAMINATION (CLASS III-V)
1 – 13 MARCH	WED-MON	EXAM DEPT.	TEST CYCLE IV (CLASS I -II)

7-23 SEP	WED-FRI	EXAM DEPT.	HALF YEARLY EXAMINATION (CLASS III-V)
12-21 SEP	MON-WED	EXAM DEPT.	TEST CYCLE II (CLASS I- II)
14 SEP	WED	CULTURAL COMMITTEE	FOUNDER'S DAY CELEBRATION

OCTOBER 2022			
1 OCT	SAT	CULTURAL COMMITTEE	GANDHI JAYANTI CELEBRATION
4-9 OCT	TUE-SUN	-----	AUTUMN BREAK
12 OCT	WED	QURAN DEPT.	MILAD-UN -NABI (INTER-SCHOOL NAAT AND SPEECH COMPETITION)
26 OCT	WED	COMPUTER DEPT.	COMPUTER ACTIVITIES
NOVEMBER 2022			
11 NOV	FRI	ENGLISH/URDU/HINDI DEPT.	NATIONAL EDUCATION DAY
14 NOV	MON	CULTURAL COMMITTEE	CHILDREN'S DAY CELEBRATION
23 NOV	WED	URDU DEPT.	URDU ACTIVITIES DAY
DECEMBER 2022			
3 DEC	SAT	ENGLISH DEPT.	WORLD HUMAN RIGHTS DAY
5-16 DEC	MON-FRI	EXAM DEPT.	PERIODIC TEST II (CLASS III-V) TEST CYCLE III (CLASS I- II)
22 DEC	THU	MATHS DEPT.	MATH DAY
31 DEC-13 JAN	SAT-FRI	-----	WINTER BREAK
JANUARY 2023			
16 JAN	MON	-----	SCHOOL REOPENS
25 JAN	WED	CLASS TEACHERS	REPUBLIC DAY CELEBRATION

निर्धारित पुस्तिका : गुंजन हिन्दी पाठमाला
व्याकरण- संबोध

महीने	पाठ्यक्रम विवरण
अप्रैल	पाठ-1 भारत के बच्चे व्याकरण- भाषा, शब्द
मई	पाठ-2 ईदगाह व्याकरण- वर्ण- विचार
जुलाई	मूल्यांकन-1 पाठ-3 स्वामी विवेकानंद पाठ-4 प्रकृति की सृष्टि व्याकरण - संज्ञा , लिंग, वचन
अगस्त	पाठ-5 हमारा तिरंगा झण्डा पाठ-6 एवरेस्ट के साथ मेरी भेंट व्याकरण- सर्वनाम , काल, अव्यय
सितंबर	पाठ-7 चींटी और कबूतर पाठ-8 कबड्डी व्याकरण-विशेषण, क्रिया, पर्यायवाची शब्द
अक्टूबर	मूल्यांकन-2 पाठ-9 कदंब का पेड़ व्याकरण-विलोम शब्द , अनेकारथी शब्द
नवंबर	पाठ-10 अपना गाँव पाठ-11 आइजक न्यूटन व्याकरण - वाक्य, वाक्यांश के लिए एक शब्द, अनुच्छेद लेखन
दिसम्बर	मूल्यांकन-3 पाठ-12 पानी अमृत है पाठ-13 एक पत्र-श्री नंदिनी के नाम व्याकरण- विराम चिह्न, मुहावरे, अपठित गद्यांश
जनवरी	पाठ-14 केरल का निमंत्रण व्याकरण- अशुद्धि शोधन, चित्र वर्णन
फरवरी	पाठ-15 तीन शर्ते पाठ-16 सपना व्याकरण- संवाद लेखन, पत्र लेखन
मार्च	मूल्यांकन-4

جماعت چہارم کی نصابی تفصیل

2022-2023

اسباق کے نمبر شمار اور عنوان

مہینے:

1. قواعد متضاد الفاظ/ جملے	گذشتہ اسباق کی نظر جانے 1. صبح کی آمد (نظم)	اپریل
2. قواعد متضاد الفاظ/ جملے/ واحد، جمع	2. چڑیا اور پودے کی کہانی	مئی
3. قواعد: مذکر مؤنث، جملے: واحد، جمع 4. قواعد: الفاظ متضاد، جملے: مذکر، مؤنث 5. قواعد: جملے، الما اور مست واحد، جمع	3. پرندوں کی دنیا 4. ہمدردی (نظم) 5. حضرت علی کا انصاف	جولائی
6. قواعد: مذکر مؤنث، الفاظ متضاد، جملے 7. قواعد: واحد، جمع 8. قواعد: اسم معرّفہ، اسم مکرہ، فعل کی تعریف	6. حکایتیں 7. کہانیوں کا مانو (نظم) 8. کسان	اگست
9. قواعد: واحد، جمع، اسم متضاد الفاظ 10. ضمیر اور فعل کی مشق	9. شہید بھگت سنگھ 10. ہوا (نظم)	ستمبر
11. قواعد: واحد، جمع، جملے، الفاظ متضاد 12. صفت کی تعریف اور مثالیں	11. مولانا 12. حکیم عبدالحمید	اکتوبر
13. قواعد: محاورے 14. مذکر مؤنث، مرکب الفاظ 15. مرکب الفاظ، واحد جمع، اسم، فعل، صفت، جملے	13. بکری نے دو گاؤں کھا لیے 14. پینٹی بنیاری چڑیا بھی اور گاؤ 15. صوتی آلودگی	نومبر
16. قواعد: اسم معرّفہ، مکرہ 17. مذکر مؤنث، مرکب الفاظ 18. متضاد الفاظ، فعل ماضی	16. عقلمند چھیرا 17. بیہوش 18. ایک (نظم)	دسمبر
19. مذکر مؤنث، مرکب الفاظ	19. استاد بسم اللہ خاں	جنوری
20. قواعد: فعل مستقبل کی تعریف 21. قواعد: واحد جمع، متضاد الفاظ 22. مرکب الفاظ، واحد جمع، اسم، فعل، صفت، جملے	20. تعلق اور نگاہ 21. رچیچھ کا بچہ 22. ہماری تہذیب	فروری
تقریر ثانی	تقریر ثانی	مارچ

PRIMARY SECTION ACTIVITY CALENDAR 2022-2023

MONTH/DATE	DAY	HOUSE/TEAM/COMMITTEE/DEPT.	ACTIVITY
APRIL 2022			
4 APRIL	MON	-----	SCHOOL REOPENS FOR NEW SESSION
7 APRIL	THU	EVS DEPT.	WORLD HEALTH DAY
22 APRIL	FRI	EVS DEPT.	WORLD EARTH DAY
23 APRIL	SAT	ENGLISH DEPT.	ENGLISH ACTIVITIES ON WORLD BOOK DAY
25 APRIL	MON	HINDI/ENGLISH/URDU DEPT.	CREATIVE WRITING COMPETITION
MAY 2022			
2 MAY	MON	ART DEPT.	LABOUR DAY
6 MAY	FRI	CLASS TEACHERS	MOTHER'S DAY
16 MAY-30 JUNE	MON-THUR	-	SUMMER VACATION (CLASS I-V)
JULY 2022			
1 JULY	FRIDAY	-----	SCHOOL REOPENS (CLASS I-V)
19 JULY	TUE	SPORTS DEPT.	INVESTITURE CEREMONY
22/23 JULY	FRI/SAT	CULTURAL COMMITTEE	DEATH ANNIVERSARY OF HAKEEM SAHEB
25 JULY- 5 AUGUST	MON-FRI	EXAM DEPT.	PERIODIC TEST I (CLASS III-V) TEST CYCLE I (CLASS I-II)
AUGUST 2022			
6 AUGUST	SAT	CLASS TEACHERS	GRAND PARENTS' DAY
12 AUGUST	FRI	CULTURAL COMMITTEE	INDEPENDENCE DAY CELEBRATION
29 AUG-3 SEP	MON-SAT	CLASS COORDINATOR	NOTEBOOK INSPECTION OF CLASS I-V
SEPTEMBER 2022			
1 SEP	THU	HINDI DEPT.	HINDI DIWAS (HINDI ACTIVITIES)
5 SEP	MON	CULTURAL COMMITTEE	TEACHERS' DAY CELEBRATION

Physical Training (P.T)

<u>Months</u>	<u>Syllabus Details</u>
APRIL	JUMPING JACKS
MAY	STRETCHING EXERCISES
JULY	WARM UP EXERCISES
AUGUST	CALISTHENIC EXERCISES
SEPTEMBER	HAND EXERCISES
OCTOBER	LEG EXERCISES
NOVEMBER	P.T EXERCISES 1 & 2
DECEMBER	FITNESS EXERCISES
JANUARY	BALANCING EXERCISES
FEBRUARY	HEAD TO TOE EXERCISES
MARCH	FINAL ASSESSMENT

E.V.S

PRESCRIBED BOOK: ME AND MY WORLD 4

MONTH	SYLLLABUS DETAILS(Chapter Name and Number)
APRIL	<ul style="list-style-type: none">• REVISION OF PREVIOUS CONCEPTS• CH-1 ORGAN SYSTEMS OF OUR BODY
MAY	<ul style="list-style-type: none">• CH-2 SENSE ORGANS
JULY	<ul style="list-style-type: none">• CH-3 TONGUE AND TEETH• CH-4 FOOD-PREPARATION AND PRESERVATION
AUGUST	<ul style="list-style-type: none">• CH-19 LANDFORMS OF INDIA• CH-8 PLANT LIFE
SEPTEMBER	<ul style="list-style-type: none">• CH-10 COMMUNITY SERVICES• CH-12 WASTE MANAGEMENT
OCTOBER	<ul style="list-style-type: none">• CH- 14 NATURAL PHENOMENA• CH-5 CLOTHES
NOVEMBER	<ul style="list-style-type: none">• CH-18 NATURAL RESOURCES• CH-7 AIR WE BREATHE
DECEMBER	<ul style="list-style-type: none">• CH-9 REPRODUCTION IN ANIMALS• CH-15 MATTER
JANUARY	<ul style="list-style-type: none">• CH-20 MONUMENTS OF INDIA
FEBRUARY	<ul style="list-style-type: none">• CH-16 FORCE, WORK AND ENERGY
MARCH	FINAL ASSESSMENT

MATHS

Book's Name:
SUCCESS WITH MATHS AHEAD (ORIENT BLACK SWAN)

MONTHS	CHAPTER'S NAME (CONCEPTS)
APRIL	<p><u>REVISION OF PREVIOUS CONCEPT</u></p> <ul style="list-style-type: none"> • 4 – digit numbers <p>LARGE NUMBERS</p> <ul style="list-style-type: none"> • Indian and International place value system • Rounding numbers • The Roman system <p>ADDITION AND SUBTRACTION</p> <ul style="list-style-type: none"> • Addition and subtraction up to 6-digit numbers • Estimating sums • Addition and subtraction together
MAY	<p>ADDITION AND SUBTRACTION</p> <ul style="list-style-type: none"> • Addition and subtraction together <p>HANDLING DATA</p> <ul style="list-style-type: none"> • Bar graphs
JULY	<p>MULTIPLICATION</p> <ul style="list-style-type: none"> • Properties of multiplication • Multiplying by 10,100,1000.....3000... • Multiplication by a 3-digit number • Estimating products <p>DIVISION AND THE UNITARY METHOD</p> <ul style="list-style-type: none"> • Properties of division • Division by 10,100,1000 • Long division

OCTOBER	<ul style="list-style-type: none"> • Drawing related to Gandhi Jayanti • Easy modern Art • Foil painting • 3D hand drawing in complementary colours
NOVEMBER	<ul style="list-style-type: none"> • Mosaic work • Paper bag and envelope making. • Create seascape through paper tearing.
DECEMBER	<ul style="list-style-type: none"> • Practice pencil shading in basic shapes. • Shadow art • Craft activity by waste material
JANUARY	<ul style="list-style-type: none"> • Activity for Republic Day • Paper stencil painting
FEBRUARY	<ul style="list-style-type: none"> • Spray painting with paper stencil
MARCH	<ul style="list-style-type: none"> • Final Assessment

ART & CRAFT

MONTH	SYLLABUS DETAIL
APRIL	<ul style="list-style-type: none">• Type of colour and colour wheel• Teach how to mix painting colour• Poster making on Ramadan Mubarak• Greeting card for EID.
MAY	<ul style="list-style-type: none">• Favorite cartoon drawing• Easy mandala design
JULY	<ul style="list-style-type: none">• Origami work• Creative bookmark• Collage work• Gond Art
AUGUST	<ul style="list-style-type: none">• Drawing related to Independence Day• Create scenery through black sheet cutting & pasting• Silhouette drawing
SEPTEMBER	<ul style="list-style-type: none">• Greeting card for Teacher's Day• Calligraphy art• Paper weaving activity• One point perspective drawing

AUGUST	DIVISION AND THE UNITARY METHOD <ul style="list-style-type: none">• Unitary method FACTORS AND MULTIPLES <ul style="list-style-type: none">• Properties of multiples and factors• Finding multiples and factors• Factor tree method• Prime and composite numbers• Prime factorization• HCF and LCM by prime factorization• Test of Divisibility
SEPTEMBER	FRACTIONS <ul style="list-style-type: none">• Equivalent fractions• Fractions in lowest terms• Types of fraction• Conversion of improper fractions and mixed numbers• Comparison of fractions• Addition and subtraction of like and unlike fractions
OCTOBER	GEOMETRY <ul style="list-style-type: none">• Measuring and drawing line segments• Angles: Comparison and types• Closed figures• Triangles and quadrilaterals and their properties• Circles and its construction

NOVEMBER	THE DECIMAL SYSTEM <ul style="list-style-type: none"> • Place value chart • Reading and writing decimals • Equivalent, like and unlike decimals • Expanded form • Comparison of decimals • Addition and subtraction of decimals • Applications of decimals SYMMETRY AND PATTERNS <ul style="list-style-type: none"> • Symmetry and patterns • Reflections • Coding • Tessellations
DECEMBER	METRIC MEASURES <ul style="list-style-type: none"> • Metric units • Conversion of metric units • 4 operations of metric units MONEY <ul style="list-style-type: none"> • 4 operations on money
JANUARY	PERIMETER AND AREA <ul style="list-style-type: none"> • Finding perimeter and area
FEBRUARY	TIME <ul style="list-style-type: none"> • Reading and writing time • Time interval • A.M. and P.M. • Conversion of time • 24-hours clock • Addition and subtraction of time
MARCH	FINAL ASSESSMENT

NOVEMBER	CH 8- HARAM IN ISLAM CH 16- MEMORIZE THE QUR'AN
DECEMBER	CH9- THE STORY OF PROPHET YUNUS (A. S) CH 10- UMAR (R.A.) THE SECOND CALIPH OF ISLAM
JANUARY	CH 11- REVISION OF SUPPLICATIONS CH 12- DAILY LIFE SUPPLICATIONS (DUA)
FEBRUARY	CH 13- REVISION OF AHADITH CH 14- AHADITH
MARCH	FINAL ASSESSMENT

ISLAMIC STUDIES

PRESCRIBED BOOK: CORDOVA ISLAMIC STUDIES

MONTHS	SYLLABUS DETAIL (Chapter Number and name)
APRIL	REVISION OF PREVIOUS CONCEPTS CH 1- ASMA-UL-HUSNA
MAY	CH 2- İMAN FAITH AND BELIEF
JULY	CH 3- PRAYER CH 4- CONGREGATIONAL PRAYER
AUGUST	CH 5- THE GLORIOUS QURAN
SEPTEMBER	CH 6- LIFE OF PROPHET (PBUH) PART 1
OCTOBER	CH 7- LIFE OF PROPHET (PBUH) PART 2 CH 15- REVISION OF SURAHS

COMPUTERS

BOOK PRESCRIBED: CORDOVA LEARNING ICT

MONTH	TOPICS (Chapter number and name)
APRIL	REVISION OF PREVIOUS CONCEPTS <ul style="list-style-type: none">• Understand the concept of input, output, processing 1. INTRODUCTION TO COMPUTERS <ul style="list-style-type: none">• Understand the concept of input, output, processing
MAY	<ul style="list-style-type: none">• Define computer memory• Differentiate between primary and secondary memory
JULY	2. MORE ON WINDOWS 8.1 <ul style="list-style-type: none">• Name different versions of Windows• Create a new file or folder• Open, rename, delete, move and copy a file or folder• Create a folder on a tablet 3. MORE ON PAINT <ul style="list-style-type: none">• Type text in paint• Skew/resize an image• Invert selection of an image• Crop an image• Flip/rotate an image
AUGUST	4. . MORE ON MICROSOFT WORD 2010 <ul style="list-style-type: none">• Select the text in Microsoft Word• Format the text (font, font size, font color)• Create list with bullets and numbers• Check spelling and grammar

SEPTEMBER	<p>4. MORE ON MICROSOFT WORD 2010</p> <ul style="list-style-type: none"> Edit the text (Cut, Copy, Paste) Align the text Add border Add borders around the text Differentiate between undo and redo <p>• Insert table</p>
OCTOBER	<p>5. INTRODUCTION TO MICROSOFT POWER POINT 2010</p> <ul style="list-style-type: none"> Define presentation Know different elements of Power Point screen Insert text box, WordArt, slide number on the slide View a slide show
NOVEMBER	<p>5. INTRODUCTION TO MICROSOFT POWER POINT 2010</p> <ul style="list-style-type: none"> Use different combination of keys Create a new presentation Insert and delete a slide Save, open, print and close a presentation Exit Microsoft Power Point
DECEMBER	<p>6. INTRODUCTION TO MULTIMEDIA</p> <ul style="list-style-type: none"> Define Multimedia Name and identify requirements of a multimedia computer <p>7. MORE ON INTERNET</p> <ul style="list-style-type: none"> Define internet terms Open a website in a web browser
JANUARY	<p>7. MORE ON INTERNET</p> <ul style="list-style-type: none"> Identify different components of internet explorer window Search the information using search engine
FEBRUARY	<p>8. MORE ON ICT</p> <ul style="list-style-type: none"> Understand the use of ICT in schools and homes List the essential characteristics of robots Recognize the different types of robot .
MARCH	FINAL ASSESSMENT

QURAN

MONTHS	SYLLABUS DETAILS (chapter number and name)
APRIL	REVISION OF PREVIOUS CONCEPTS PARAH NO.04 SURAH AALI IMRAN From Aayat 92 to 110
MAY	PARAH NO. 04 SURAH AALI IMRAN From Aayat no 111 to 125
JULY	PARA NO. 04 SURAH AALI IMRAN From Aayat no 126 to 160
AUGUST	PARA NO. 04 SURAH AALI IMRAN From Aayat no 161 to 200
SEPTEMBER	PARA NO. 04 SURAH AN- NISA From Aayat no 01 to 23
OCTOBER	PARA NO. 05 SURAH AN- NISA From Aayat no 24 to 50
NOVEMBER	PARA NO. 05 SURAH AN-NISA From Aayat no 51 to 87
DECEMBER	PARA NO. 05 SURAH AN-NISA From Aayat no 88 to 115
JANUARY	PARA NO. 05 SURAH AN-NISA From Aayat no 116 to 147
FEBRUARY	PARA NO. 06 SURAH AN-NISA From Aayat no 148 to 176
MARCH	FINAL ASSESSMENT

OCTOBER	Geo regions (43) A matter of spellings (44) Guess the game (45) Animals and their habitats (46) Festive spirit (48) Word pyramids (50)
NOVEMBER	Cups and games (52) Judo Jedi (54) Stars of the business world (56) Our solar system (58) Flower power (59) Plant kingdom (60) Book club (62)
DECEMBER	How our body works (64) Eating healthy (65) The water cycle (66) Crops in India (67) Life cycle of a crop (68) I fear (69)
JANUARY	Understanding traffic signs (70) Ports Ahoy! (72) Shining India (74) Networking (75) Changing names (76)
FEBRUARY	Find a phrase (77) Working smarter (78) Sports vocab (80) Imagining the future (81)
MARCH	Final Assessment

General Knowledge

PRESCRIBED BOOK : KNOW FOR SURE (BOOK4)

MONTH	SYLLABUS DETAILS (Chapter Name and Page Number)
APRIL	Solve the maze (7) Animal Kingdom (8) Where in the world? (10) All at sea (12)
MAY	Globetrotting (14) Lights! Camera! Action! (16)
JULY	Medically Speaking (18) Mighty Mountains (19) Sports Stars (20) Wonders of nature (21) Music to the ears (22) Famous firsts (23)
AUGUST	Mission Space (24) Cricket crazy (26) How green and clean your neighbourhood? (28) Machines at work (30) Sound Advice (31) Gear emperors (32)
SEPTEMBER	Politicians and Leaders (34) Working for a cause (36) Famous lakes in India (38) Sobriquets (40) Insect-eating plants Riddles (42)

YOURSELF UP FOR SUCCESS

TAKE RESPONSIBILITY

All the study methods in the world won't help you if you don't help yourself. As with most everything in your life, your motto should be, **"I'm responsible for my success!"**

If you put forth the effort to study effectively, the improved skills will soon become a habit and be just as natural as breathing. The result can be better grades, greater knowledge, and higher self-esteem. These skills will also serve you well in your personal life.

STUDY EFFECTIVELY

Studying effectively is not a matter of chance. Students usually devote a lot of time to their studies but they achieve success only by forming correct study habits. By following the methods given below the students learn more easily, retain material for longer periods of time, and save themselves hours of study time.

Making and Keeping a Study Schedule

Set aside certain hours of each day for study just as you do for nourishment and sleep. Keep the same schedule faithfully from day-to-day. The amount of time needed for study will vary for each student based on skills with the subject matter. An average of two to three hours of study each day is recommended. Make a weekly timetable. Have short frequent periods for each subject rather than long hours for one. Start with interesting easy lessons / topics and then proceed towards difficult ones.

Studying in an Appropriate Setting — Same Time, Same Place, Every Day

If concentration is your problem, then the right surroundings will help you greatly. Your study desk or table should be in a quiet place – free from as many distractions as possible. You will concentrate better when you study in the same place every day. It's a mind-set. For example, when you sit down at the kitchen table, you expect to eat. When you sit down in an easy chair, you watch TV, etc. Developing the habit of studying in the same place at the same time every day will improve your concentration.

Equipping Your Study Area With All the Materials You Need

Your study desk or table should be equipped with all the materials you might need to complete the assignment, e.g., pencils, pens, erasers, paper clips, stapler, dictionary, snacks, and liquid refreshments, etc. For some assignments, you may require a calculator or other supplies. With your materials at hand, you can study without interruption. Taking your snack food and drinks to the study location will eliminate those endless trips to the kitchen which break your concentration.

Not Depending on Tests/Exams for Motivation

Can you imagine an athlete-in-training waiting for inspiration to strike to practice in preparation for an event? Of course not. They train daily to stay competitive whether they want to or not. Like the athlete, you must get in training for tests and examinations by doing the assignments and preparing daily through review to be ready for the action.

Keeping a Well-Kept Notebook Improves Grades

There is definitely a relationship between orderliness and high grades. Knowing where to find your materials when you need them is crucial. Keep a special section for each subject in your notebook as well as a calendar so that you can write down all important assignments as they are announced. Having all of this information together in one place is vital to your success. A well-kept notebook is a part of good time management. If you've ever misplaced an important assignment, you know how much valuable time can be lost looking for it.

Keeping a Careful Record of Assignments

Put it down in black and white—including the details—and keep it in your notebook. Knowing just what you are expected to do and when you are expected to do it is the first giant step toward completing important assignments successfully and on time.

Reviewing Material Frequently

A student who does not review material can forget 80% of what has been learned in only two weeks! The first review should come very shortly after the material was first presented and studied. Reviewing early acts as a safeguard against forgetting and helps you remember far longer. Frequent reviews throughout the course will bring rewards at test time and will alleviate pre-test anxiety.

